



HP-304  
HP-304XL



HP-304  
HP-304XL

Please note: Ink cartridges are intended for single use by the manufacturer, but in most cases they can be refilled several times. If the printer shows any connection errors after refilling, this is due to the chip contacts on the cartridge reaching the end of their life.

**PLEASE READ THESE INSTRUCTIONS CAREFULLY**

1. Place some newspaper or plastic sheet on a suitable surface in case of any mess.

2. Remove the label on the top of the cartridge to see the filling holes.

3. Using the drill bit included, enlarge the filling holes at the top. See diagram below for which hole contains which colour.

4. Estimated filling amounts: 5ml of ink.

5. Remove the black childproof cap from the bottles of refill ink you wish to use  
**KEEP THE CAP TO REPLACE LATER** so you can safely store any unused ink.  
estimated fill amounts:

304 Black Cartridge = 5ml / 304XL Black Cartridge = 14ml

304 Colour Cartridge = 3ml each colour / 304XL Colour Cartridge = 4.5ml each colour

**\*\* Please note these are guides as there may already be ink inside the cartridge already\*\***

6. Start injecting the ink into the cartridge slowly, gently squeezing the bottle.

Note: You may feel a slight resistance due to the sponge existing in the cartridge

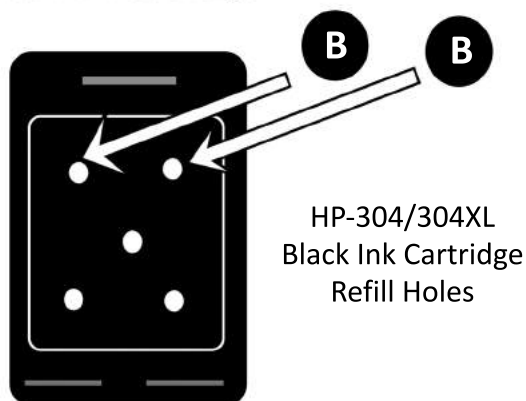
7. The cartridge is full when the ink starts to overflow, stop injecting at this time.  
Use a self adhesive sticky dot label to seal this hole.

8. Repeat the previous steps with the different color filling holes. Replace the sticker on the cartridge.

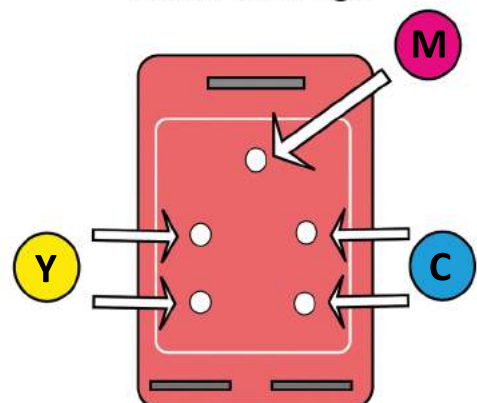
9. Leave the cartridge for one night (12hrs) standing on a non-absorbent surface, to make sure it doesn't leak and to give the ink the time to fully saturate the sponge.

10. Re-Install the cartridge to the printer and run a cleaning cycle.

**HP 304**  
**Black Ink Cartridge**      **Fill 2.5ml each hole**



**HP 304**  
**Colour Cartridge**



For best results once the cartridge is empty, refill it immediately before any remains of the ink dries. Dried ink on the print head will cause missing lines and images when printing. You may need to reset the ink level monitor; to turn it off press the STOP/RESET button for 5-8 seconds.